

DR. B.C. ROY ENGINEERING COLLEGE DURGAPUR

Registered under Societies of West Bengal Act XXVI of 1961
(Registration Number : S/93521 of 1998 - 99)

Office : Dr. B. C. Roy Engineering College Campus, Management House, Jemua Road,
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BCR/ GS/ NOT- 17/ 9663

18th June, 2021

Sub : Delegation of Financial Powers to Director/Principal/Vice Principal and Head of Departments of the constituent Colleges under the management of Dr. B. C. Roy Engineering College, Durgapur [Society].

Preamble : In terms of resolution adopted at the 13th Meeting of the Board of Governors held on 10th April, 2007, it was resolved that the Principal and HoDs were delegated the authority to make urgent and emergency purchases as per the following limit:

Position	Revenue purchases (Rs.)	Capital purchases (Rs)	Maximum permissible limit in a financial year
Principal	Rs. 20,000/=	-----	Rs. 1,00,000/=
Head of Departments	Rs. 10,000/=	-----	Rs. 50,000/=

In the light of experience gained and the present scenario, it has been decided that the following Officials may make Capital / Revenue Expenditure upto the limits specified against each:

Position	Capital Expenditure and Revenue Expenditure per Fin. Year.
Principal/ Director	Rs. 2,00,000/=
Vice Principal/ Head of Departments	Rs. 1,00,000/=

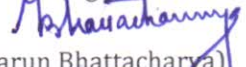
Routing of Sanctions:

1. Purchases made by Principal/Director may be regularized with due justification through Post - facto sanctions from the Society.
2. Purchases made by Head of Departments may be sent for post facto sanctions as per the following routing:

HOD to Vice Principal to Principal / Director to Society with due justification .

Applicability : Effective Financial Year 2021 - 22.

Please be guided accordingly.


(Tarun Bhattacharya)
General Secretary, Dr. B. C. Roy Engineering College [Society]

Copy to 1. Principal/ Director of Constituent Colleges

2. HOD of Engineering departments/ Faculty of Management Studies/ Department of Computer Applications, BCREC
3. Sr. Manager, Finance, Dr. B. C. Roy Engineering College.